

**PROCEEDINGS OF THE COMMISSIONER OF TECHNICAL EDUCATION  
ANDHRA PRADESH :: VIJAYAWADA  
PRESENT : Dr. POLA BHASKAR, IAS  
COMMISSIONER**

**Procs.No. H/5781/Review meeting/2022**

**Date : 20.07.2022**

Sub : Technical Education – Academic- Conduct of Districts Review Meetings with Principals of Government Polytechnics - Review implementation of Academic, Administrative and other activities– Reg.

Ref: As per instructions of Commissioner of Technical Education, AP, Vijayawada

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With an objective to strengthen the quality of Government Polytechnics in the State, AP CTE has been monitoring the academic and administrative activities from time to time. But in most of the cases it was found informal and most of the initiatives of GPTs have not been properly filed and highlighted from time to time. Hence, Commissioner of Technical Education desires to conduct District wise Review Meetings with Principals of Government Polytechnics in the last week of July 2022 as per the schedule given below to review implementation of Academic and Administrative activities on the following aspects:

Sr.No	Zone	Place of the Meeting	Review meeting Districts	Date
1	IV	Anantapur	1.Anathapur 2.Kurnool	<b>26.07.2022</b> (TUES DAY)
2	IV	Kadapa	1.Kadapa 2.Chottor	<b>27.07.2022</b> (WEDNESDAY)
3	III	Nellore	1.Nellore 2.Prakasam 3.Guntur	<b>28.07.2022</b> (THURS DAY)
4	1	Srikakulam	1.Srikakulam 2.Vizianagaram 3.Visakhapatnam	<b>30.07.2022</b> (SATUR DAY)

In this connection, all the Principals of Government Polytechnics are hereby requested to attend the meeting as per schedule given and they are also informed to submit the data as per agenda to mail id: developmentofficer.cteap@gmail.com and RJDTEs of both AU and SVU Region are requested to attend the meeting and monitor the data submitted by the Govt. Polytechnics in your jurisdiction.

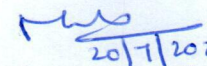
Treat this as most important

**Sd/- Pola Bhaskar  
Commissioner**

Encl: Agenda

To,

- 1.The Regional Joint Directors, AU and SVU Regions,
- 2.Copy to the Secretary, SBTET, AP, Vijayawada for necessary action with a request to make Arrangements for Review meeting held at Nellore and Srikakulam
- 3.Copy to the Principals of all Government Polytechnics for necessary action

  
20/7/2022  
Development Officer



**Technical Education Department  
Principals District wise Conference**

**AGENDA**

**I. Academic subjects:**

- 1) TLP – Workload, conduct of classes, Student attendance and recouping of deviations
- 2) Action Plan for improving admissions for the academic year 2022-23
- 3) Action Plan and road map for Restructuring of the Courses and establishing of COE
- 4) Polytechnic wise and programme wise Percentage of Admissions 2021-22
- 5) Result Analysis of 2021-22 (upload in SBTET Website) and Action plan to improve pass percentage
- 6) Industry Connect/Industrial Training/Placements
- 7) Status of Skill Development Programs- CISCO
- 8) Progress of Accreditation (NBA) Preparations-Submission of SAR 2021
- 9) Maintenance and updating of polytechnic Websites
- 10) Monitoring Mechanism & Stabilisation of various APP's
  - C.M.App – Class work Monitoring App
  - I.M.App – Industrial Training Monitoring App
  - A.M.App - Assessment Monitoring App
  - G.M.App - Grievances Monitoring App
  - F.M.App – Finance Monitoring App
- 11) Faculty Development Training Programs (FDP's)

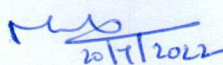
**II. Administrative subjects:**

- 1) Income/Expenditure of various funds collected in the Polytechnics, Maintenance of various cash books and issues related to scholarships etc.
- 2) Disciplinary action cases (unauthorized absence)
- 3) Compassionate appointments
- 4) Grievances of the staff if any

**III. Infrastructure related issues**

- 1) Details of land and buildings
- 2) Details of ongoing projects(Civil Works)
- 3) Land Pending Issues
- 4) Equipment-Strengthening of Labs
- 5) Details of infrastructure and facilities (drinking water and toilets)

**Sd/-Pola Bhaskar  
Commissioner**

  
20/11/2022  
**Development Officer**